VACANCY NOTICE:

"Joint Secretariat Coordinator (m/f)"

ADRION Programme Joint Secretariat (JS)

Annex 2 . Application Form Template

To
ERVET Emilia-Romagna Valorizzazione Economica Territorio SpA
Via G.B. Morgagni 6
40122 Bologna
ITALY

I, the undersigned *(First Name followed by Family Name)*_____

_____

ask

To be admitted to the selection procedure for a post as **Joint Secretariat Coordinator**.

On the basis of Italian Law, art. 13 of Legislative Decree n.196 - 30.6.2003, and aware of the legal consequences in case of false declarations,

I declare

Place of birth *(Town, Country)* _____ date *(dd/mm/yyyy)* _____

Permanent Address _____

ZIP Code _____ Town _____

Country _____

Tel. _____ Mob. _____

E-mail _____

I require

to send all communications concerning the above mentioned selection procedure to the following address *(only if different from the previous one)*:

Address _____

ZIP Code _____ Town _____

Country _____

Tel. _____ Mob. _____

E-mail _____

For all the candidates

I Declare under my responsibility

and aware of the legal consequences in case of false declarations

(please tick)

- ☐ To have an excellent spoken and written English level (level C in the Europass Language Passport classification or equivalent);
- ☐ That the Curriculum Vitae attached is true and correct.

For the candidates citizen of a Member State of the European Union

I Declare under my responsibility

On the basis of Italian Law, D.P.R. 445/2000, and aware of the legal consequences in case of false declarations

(please tick)

- ☐ To have had a University degree for least four years[1];
- ☐ To have _____ citizenship (s);
- ☐ To have performed military/civil service obligations imposed by the applicable laws (if applicable);
- ☐ To enjoy my full rights as a citizen;
- ☐ To have not been convicted of any criminal offence and to have no criminal case pending against me;

For the candidates not citizens of a Member State of the European Union

I hand in[2]

On the basis of Italian Law, D.P.R. 445/2000

- ☐ University degree certification (at least four years[1]) ;
- ☐ Citizenship certification (s);
- ☐ The certification of performed military/civil service obligations imposed by the applicable laws (if applicable);
- ☐ The certification of full availability of citizenship rights;
- ☐ The certification of absence of penal convictions and criminal case pending;

Attachments for all candidates:

1) Copy of Passport / ID card n. _____ *(duly signed and dated)*

2) Curriculum Vitae in Europass format *(duly signed and dated)[3]*

3) Motivation letter *(max 1200 characters included spaces, duly signed and dated)*

In faith,

(Place and date) _____

_____

(original signature in extended version)

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[1] *If the university degree is not obtained in the EU, a document issued by the Italian Consulate with a Declaration of value has to be produced by the selected candidate prior to the contract signature.*

[2] *The certifications must be granted by the able authority in the candidate's citizenship Nation*

[3] *Please include the privacy clause, i.e. the authorization to process personal data for this personnel selection purposes.*