

Annex 2. Application Form Template

VACANCY NOTICE:

“Two Finance Officers (m/f)”

ADRION Programme Joint Secretariat (JS)

To
ERVET Emilia-Romagna Valorizzazione Economica Territorio SpA
Via G.B. Morgagni 6
40122 Bologna
ITALY

I, the undersigned (*First Name followed by Family Name*) _____

apply

To be admitted to the selection procedure for a post as **Finance Officer**.

On the basis of Italian Law, art. 13 of Legislative Decree n.196 - 30.6.2003, and aware of the legal consequences in case of false declarations,

I declare

Place of birth (*Town, Country*) _____ date (*dd/mm/yyyy*) _____

Permanent Address _____

ZIP Code _____ Town _____

Country _____

Tel. _____ Mobile _____

E-mail _____

I request

that all communications concerning the above mentioned selection procedure are sent to the following address (*only if different from the previous one*):

Address _____

ZIP Code _____ Town _____

Country _____

Tel. _____ Mob. _____

E-mail _____

For all the candidates

I declare under my responsibility

and aware of the legal consequences in case of false declarations

(please tick)

- To have an excellent oral and written English level (at least level C1 according to CEFR or the corresponding level according to other internationally accepted scales);
- That the Curriculum Vitae attached is true and correct.

For the candidates citizen of a Member State of the European Union

I declare under my responsibility

On the basis of Italian Law, D.P.R. 445/2000, and aware of the legal consequences in case of false declarations

(please tick)

- To have had a University degree for least four years¹;
- To have _____ citizenship (s);
- To have performed military/civil service obligations imposed by the applicable laws (if applicable);
- To enjoy my full rights as a citizen;
- To have not been convicted of any criminal offence and to have no criminal case pending against me;

For the candidates not citizen of a Member State of the European Union

I hand in²

On the basis of Italian Law, D.P.R. 445/2000

- University degree certification (at least four years¹);
- Citizenship certification(s);
- The certification of performed military/civil service obligations imposed by the applicable laws (if applicable);
- The certification of full availability of citizenship rights³;
- The certification of absence of penal convictions and criminal case pending⁴;

Attachments for all candidates:

1) Copy of Passport/ ID card n. _____ *(duly signed and dated)*

2) Curriculum Vitae in Europass format *(duly signed and dated)*⁵

In faith,

(Place and date) _____

(original signature in extended version)

¹ If the university degree is not obtained in the EU, a document issued by the Italian Consulate with a Declaration of value has to be produced by the selected candidate prior to the contract signature.

² The certifications must be granted by the responsible authority in the candidate's citizenship Nation.

³ If the responsible national authority issues such certificate.

⁴ Prior to appointment, successful applicants will be required to provide a police certificate confirming the absence of any criminal record.

⁵ Please include the privacy clause authorizing the processing of the personal data for this personnel selection purpose. :