

Call for applications
for professional external assessors
interested in supporting the assessment of the project proposals submitted
in the framework of the INTERREG V B Adriatic-Ionian second call for
proposals

The INTERREG V-B Adriatic-Ionian programme (ADRION) is one of the 15 transnational programme of the programming period 2014-2020 and has been established on the legal framework of the ESI Funds.

The ADRION strategic programme document (Cooperation Programme) was approved by the European Commission on 20 October 2015 (Decision (2015)7147).

The ADRION overall objective is to act as a policy driver and governance innovator fostering European integration among Partner States (Albania, Bosnia and Herzegovina, Croatia, Greece, Italy, Montenegro, Serbia, Slovenia), taking advantage from the rich natural, cultural and human resources primarily surrounding the Adriatic and Ionian Sea basin, and covering an important terrestrial surface as well and enhancing economic, social and territorial cohesion in the Programme area.

It includes a wide transnational area with more than 70 million inhabitants, and has distinct physical, environmental, socio-economic and cultural characteristics. Hence, it addresses all three dimensions of sustainability, including social, economic and environmental aspects but also institutional elements.

The ADRION Programme Priority Axes (Innovative and smart region; Sustainable region; Connected Region) encompass a wide range of themes to be tackled through a wide array of instruments and possible actions, reflecting the heterogeneity of the programme area and its diverse needs. Information on the specific objectives, expected results, indicative actions to be supported, indicative types of beneficiaries and targets groups is available in the Cooperation Programme.

As the ADRION programme area coincides with the European Union Strategy for the Adriatic and Ionian Region - EUSAIR, the design of the ADRION Programme strategy has been closely aligned to its pillars.

The Programme is co-financed by the European Union - ERDF and IPA II Funds. Further information can be found in the following link: <http://www.adrioninterreg.eu/>.

The programme language is English.

The second call for proposals is focused on the second Programme Priority Axis - Sustainable region -: eligible topics within each specific objective are summarised below:

Specific Objective 2.1: Promote the sustainable valorisation and preservation of natural and cultural assets as growth assets in the Adriatic-Ionian area:

Topic 1 – Preserve, capitalize and innovate cultural and natural heritage

Topic 2 – Monitor, evaluate and mitigate environmental and social pressure for and by tourism

Topic 3 – Develop sustainable tourism by reducing pollutant agents

Specific Objective 2.2: Enhance the capacity in transnationally tackling environmental vulnerability, fragmentation and the safeguarding of ecosystem services in the Adriatic-Ionian area:

Topic 1 – Implement research and evaluation activities to protect and manage terrestrial and maritime landscapes and habitats including awareness raising and environmental education

Topic 2 – Manage and prevent pollution diffusion

Topic 3 – Manage and prevent natural and manmade hazards.

Each topic is structured according to sub-topics reported in Annex 1.

Under the terms of this call, each project proposal must indicate one targeted topic within the selected Specific Objective. Only in duly justified cases, the project can refer to two targeted topics. Each topic is divided into sub-topics, which are also binding.

Beneficiaries and target groups include public authorities, agencies, international organizations, research organisations, higher education institutions, education/training centres, schools, business support organisations, interest groups including NGOs and cultural/citizens organisations, enterprises (including SMEs), as well as other institutions which are affected by the thematic priorities concerned.

Emilia-Romagna Regional Authority has been endorsed as Managing Authority (MA) of the ADRIION Programme and ERVET Ltd, the in-house company of the Emilia-Romagna Regional Authority ruled by the Regional law LR n. 25/1993, has been assigned with the role of hosting the Joint Secretariat (JS).

a) Overall goal

The present call intends to facilitate ERVET Ltd in the identification of experts with skills not available within its structure; in particular, ERVET Ltd intends to set up a roster of external assessors in charge of supporting the JS in assessing the project proposals received in the framework of the second call for proposals of the ADRIION Programme.

b) Type and object of the assignment

Type: Professional assignment (for natural persons);

Subject: Assessment of eligible project proposals submitted in the framework of ADRIION second call for proposals according to the methodology defined by

the Programme in Annex 1 - *Methodological approach for the assessment of the project proposals and tasks of the external assessors*.

Remuneration: The fee for the assessment of one project proposal is of EUR 450,00 VAT included. One expert may receive more than one project proposal to be assessed (up to a maximum of 50 project proposals - EUR 15.000,00 VAT included).

Travel and accommodation costs (if actually occurred) for attending a kick off meeting in Bologna (Italy) shall be reimbursed by ERVET up to EUR 300,00 upon submission of relevant documentation.

Additionally, ADRION expects to meet experts at least two additional times during the assessment exercise. Travel and accommodation costs shall not be reimbursed by the programme.

Duration: From the signature of the contract to – 31/06/2019

c) Required skills and experience

The experts (thematic experts, professional consultants, academic researchers, practitioners) who will be part of the external assessors' team are expected to have a high level of professional experience in one or more of the thematic fields covered by the Programme's Priority Axis 2 and the related Specific Objectives and topics listed above.

In particular, the expert shall:

- Have a 4 year university degree (official duration);
- Have at least five years of professional experience after the university degree acquired in positions related to the Specific Objective 2.1 or 2.2;
- Have a good understanding of the Adriatic Ionian cooperation area and its challenges;
- Have a good understanding of Cohesion Policy and European Territorial Cooperation (Interreg);
- Have a good understanding of transnational cooperation and/or international cooperation;
- Have a proven track record in similar work (i.e.: assessing applications of ETC or applications under programmes directly managed by the European Commission (e.g.: Horizon 2020, Life, etc.) or international funding programmes, and of applying scoring system and making recommendations for selection);
- Be independent from projects partners and/or future projects implementation;
- Be fluent in speaking, reading and writing in English (at least C1 level or equivalent);
- Be computer literate.

d) Application and selection procedure

Only those candidates who meet all the criteria listed under letter c) shall be included in the programme roster. Candidates' skills shall be considered only with regard to the selected Specific Objective and topics chosen by the candidate.

The evaluation of compliance with the criteria foreseen point c) will be done by ERVET in cooperation with ADRION MA and JS.

The successful experts will be informed about their inclusion in the ADRION's roster for the assessment of project proposals received within the second Call for Proposals – priority axis 2.

However, it shall be noted that the inclusion in the ADRION experts' roster does not guarantee the appointment for the assessment of project proposals.

Interested candidates can indicate only 1 out of the 2 Specific Objectives and maximum 2 topics within the selected Specific Objective.

The final decision concerning the number of external assessors selected for each Specific Objective will be taken after the finalization of the admissibility and eligibility checks, when the number of project applications for each topic to be assessed will be known.

Experts interested in applying in the framework of the present Call for Applications shall submit the following:

- The filled-in Application provided by the Programme, part of the present Call for Application (Annex 2);
- The CV in EUROPASS format including the following privacy clause duly signed: *"I authorize the processing of the personal data for this personnel selection purpose on the basis of Italian Law, art. 13 of Legislative Decree n.196/2003 "Code regarding the protection of personal data" and on the basis of EU Regulation n. 2016/679 art. 13"*;
- Copy of a valid identity document;

Applications shall be sent to the following e-mail address: adrion_calls@ervet.it within the following deadline: **28 September 2018, h: 13:00 (Bologna time)**.

The application will be rejected if it is incomplete, or provided in other languages than English, or if the copy of a valid identity document and of the CV in EUROPASS with privacy clause are missing.

e) Fulfilment of obligations before the signature of the contract

Before the signature of the contract, the external assessor shall:

- Subscribe a declaration of impartiality and confidentiality;
- For EU citizens, provide a declaration, according to the Italian Law, D.P.R. 445/2000 with regard to:
 - Having the citizenship(s) of a EU country;
 - Having performed military/civil service obligations imposed by the applicable laws (if applicable);
 - Enjoying full rights as a citizen;
 - Not having not been convicted of any criminal offence and not having criminal case pending;
- For non-EU citizens, provide a declaration, according to the Italian Law, D.P.R. 445/2000 with regard to:
 - Having the citizenship(s) certification;

- Having performed military/civil service obligations imposed by the applicable laws (if applicable);
- Enjoying full rights as a citizen;
- Not having been convicted of any criminal offence and not having criminal case pending.

ERVET will reserve the right to control the truthfulness of the declaration and of the sent documents by the relevant authorities.

ERVET seeks to attain gender balance and encourages female applicants to apply.

Bologna, 10 September 2018.

Personal data processing

On the basis of the Italian Law, art.13 of the Italian Legislative Decree n. 196/ 2003 “Code regarding the protection of personal data” (hereinafter: “Privacy Code”), and on the basis of Regulation (EU) No 2016/679, art.13, concerning the protection of natural persons, with regard to personal data processing, as well as the free movement of these data (hereinafter: “EU Regulation”), ERVET Ltd provides the following information on personal data processing.

Purposes of Processing

- Data provided by applicants are acquired by ERVET Ltd to verify that the requirements necessary for participating in the comparative selection procedure, required by law in order to participate and for the final awarding, are met;
- Data provided by the awarded applicant are acquired by ERVET Ltd in order to draw up and conclude the Agreement, to fulfil the legal obligations related to it, as well as its management and economic and administrative execution.

All data acquired by ERVET Ltd could also be processed for purposes of study and statistics.

Provision of personal data

The applicant is required to provide data to ERVET Ltd as per the legal obligations arising from the applicable normative law to public procedures that ERVET Ltd has to follow, within its status of in-house company of Emilia-Romagna region. Refusal to provide data requested by ERVET Ltd could lead to the impossibility to admit the applicant to the procedure.

Sensitive and Judicial Data

Usually, data provided by the applicants and by the awarded applicant, do not fall within data classified as “sensitive” envisioned by the Privacy Code, art.4, comma 1, letter d), or in the “special categories of personal data” referred to in art. 9 of the EU Regulation. “Judicial” data, referred to in art.4, comma 1, letter e) of the Privacy Code and “personal data referring to criminal records and offences” referred to in art. 10 of the EU Regulation are processed exclusively in order to evaluate the existence of the requirements and qualities foreseen by the current applicable legislation.

Personal data processing modes

Personal data processing will be done by ERVET Ltd in a way to grant the necessary confidentiality and security and could be accomplished by manual tools, IT tools and telematics devices, suitable for processing data in compliance with safety standards foreseen by the Privacy code and required by the EU Regulation.

Data scope of disclosure and communication

Data could be:

- Processed by ERVET Ltd staff in charge of the procedure or by personnel employed by other ERVET Ltd departments taking care of activities linked to it or activities with the purpose of studies and statistics;
- Communicated to self-employed contracted staff, professionals, consultants providing to ERVET Ltd consultancy or assistance services for the procedure, also for potential legal protection in judicial proceedings, or for sectoral studies or for statistical purposes;

- Communicated to possible external actors, who are members of the evaluation team that will be appointed;
- Communicated to other applicants that request to access to the selection process documents to the extent permitted by the Italian Law 7th August 1990 No 241;
- Communicated to the National Authority Anticorruption, in accordance with the related communication obligations.

Name of the procedure awarded applicant and the associated remuneration could be published on the internet website www.ervet.it. Data could be communicated to the Emilia-Romagna Regional Authority, and/or other ERVET shareholders: Regional Union of Chamber of Commerce of Emilia-Romagna, Modena Municipality, Ferrara Municipality, Finale Emilia Municipality, Ravenna Municipality, Rimini Province, Faenza Municipality, Emilia-Romagna Housing Company of Reggio Emilia Province, ANBI, Independent Public Housing Institute Parma, Modena Chamber of Commerce, Emilia-Romagna Housing Company of Ravenna Province, Acer Ravenna, Emilia-Romagna Housing Company of Modena Province, the Interregional Agency for the Po River, Emilia-Romagna Housing Company of Ferrara, Emilia-Romagna Housing Company - Acer - Ferrara, Bondeno Municipality, Emilia-Romagna Housing Company of Forlì-Cesena Province, Alseno Municipality, Zibello Municipality, Forlì-Cesena Province, Meldola Municipality, Second Grade Land Reclamation Authority Emilia-Romagna Canal C E.R. Pe, Occidental Romagna Land Reclamation Authority, Central Emilia Land Reclamation Authority, Forlì Municipality, Ferrara Province Authority, Rimini Province Housing Company, Piacenza Province Housing Company, Castel Bolognese Municipality, Ferrara Local Health Authority, Modena Local Health Authority, Management Authority for Western Emilia Parks and Biodiversity, Bologna University Hospital Authority Sant'Orsola-Malpighi Polyclinic, AESS. This is due to the nature of in-house company of ERVET Ltd.

In addition to the above, in accordance with legal obligations imposing administrative transparency (art. 1, comma 16, lett. b, and comma 32 L. 190/2012; art. 35 D. Lgs. No 33/2012, as well as art. 29 D. Lgs. No 50/2016), the applicant/contractor acknowledges and agrees that data and documents that the Law imposes to publish, are published and spread via the internet website www.ervet.it, section "Società Trasparente" (only in Italian language), if conditions apply.

Data retention period

Data retention period of 10 years starting from the final award for the procuring entity and from the closure of the contract performance. Moreover, data can be stored, also in aggregate form, for purposes of study and statistics, in accordance with art. 89 of EU Regulation and art. 110 bis of the Privacy Code.

Automated decision-making process

There is no automated decision making process.

Interested Party rights

For "interested party" it is meant any natural person whose data are transferred from the applicant to ERVET Ltd. Rights listed in art. 7 of the Privacy code and as per articles from 15 to 22 of the EU Regulation are recognized to the interested party. In particular, the interested party has the right to obtain at any time, the confirmation if a data processing of his/her personal data is ongoing or not, as well as the access to his/her personal data in order to know the following information: purpose of the processing, processed data category, recipients or recipients' categories of those whom the data will be disclosed, data retention period and criteria used to

establish this period. Moreover, the interested party can request correction and, when possible cancellation, or still, data processing limitation and, finally he/she can object to the data processing, based on legitimate grounds.

In general, data portability as per EU Regulation, art.20, is not applicable. If, in case of exercise of the right to access and connected rights foreseen by the Privacy Code, art. 7 or by articles from 15 to 22 of the EU Regulation, the answer to the request is not received according to the timetable specified or it is not satisfactory, the interested party can assert his/her rights to the judicial authority complaining to the Data Protection Supervisor by proper complaint.

Data Controller

ERVET Emilia-Romagna Valorizzazione Economica Territorio Ltd.

Via G.B. Morgagni 6 – 40122 Bologna

Tel. +39 051 6450411 - Fax +39 051 6450390

With regard to the exercise of the rights referred to in art.7 of the Privacy Code and articles from 15 to 22 of the EU Regulation:

e-mail: ervet@ervet.it - Pec: ervet@pec.it (it can be used by Italian candidates only).

Applicant/interested party consent

Acquired information referred to above, when presenting this application to the selection process, and/or by signing the contract, the applicant/contractor expressly acknowledges and agrees to the personal data processing, as above defined.

The applicant undertakes to comply with the disclosure and agreement requirements, when necessary, towards the natural persons concerned, whose personal data are provided in the framework of the award procedure, with reference to their personal data processing by ERVET Ltd for the purposes described above.