

**General information on the processing of personal data
in accordance with Article 13 of Regulation (EU) No 2016/679,**

Personal data processing

On the basis of the Italian Law, art.13 of the Italian Legislative Decree n. 196/ 2003 “Code regarding the protection of personal data” (hereinafter: “Privacy Code”) and on the basis of Regulation (EU) No 2016/679, art.13, concerning the protection of natural persons, with regard to personal data processing, as well as the free movement of these data (hereinafter: “EU Regulation”), ERVET Ltd provides the following information on personal data processing.

Purposes of Processing

- Data provided by applicants are acquired by ERVET Ltd to verify that the requirements necessary for participating in the comparative selection procedure, required by law in order to participate and for the final awarding, are met;
 - Data provided by the awarded applicant are acquired by ERVET Ltd in order to draw up and conclude the Agreement, to fulfil the legal obligations related to it, as well as its management and economic and administrative execution.
- All data acquired by ERVET Ltd could also be processed for purposes of study and statistics.

Provision of personal data

The applicant is required to provide data to ERVET Ltd as per the legal obligations arising from the applicable normative law to public procedures that ERVET Ltd has to follow, within its status of in-house company of Emilia-Romagna region. Refusal to provide data requested by ERVET Ltd could lead to the impossibility to admit the applicant to the procedure.

Sensitive and Judicial Data

Usually, data provided by the applicants and by the awarded applicant, do not fall within data classified as “sensitive” envisioned by the Privacy Code, art.4, comma 1, letter d), or in the “special categories of personal data” referred to in art. 9 of the EU Regulation. “Judicial” data, referred to in art.4, comma 1, letter e) of the Privacy Code and “personal data referring to criminal records and offences” referred to in art. 10 of the EU Regulation, are processed exclusively in order to evaluate the existence of the requirements and qualities foreseen by the current applicable legislation.

Personal data processing modes

Personal data processing will be done by ERVET Ltd in a way to grant the necessary confidentiality and security and could be accomplished by manual tools, IT tools and telematics devices, suitable for processing data in compliance with safety standards foreseen by the Privacy code and required by the EU Regulation.

Data scope of disclosure and communication

Data could be:

- Processed by ERVET Ltd staff in charge of the procedure or by personnel employed by other ERVET Ltd departments taking care of activities linked to it or activities with the purpose of studies and statistics;
- Communicated to self-employed contracted staff, professionals, consultants providing to ERVET Ltd consultancy or assistance services for the procedure, also for potential legal protection in judicial proceedings, or for sectoral studies or for statistical purposes.
- Communicated to possible external actors, who are members of the evaluation team that will be appointed;
- Communicated to other applicants that request to access to the selection process documents to the extent permitted by the Italian Law 7th August 1990 Number 241;
- Communicated to the National Authority Anticorruption, in accordance with the related communication obligations;

Name of the procedure awarded applicant and the associated remuneration could be published on the internet website www.ervet.it. Data could be communicated to the Emilia-Romagna Regional Authority, and/or other ERVET shareholders (Regional Union of Chamber of Commerce of Emilia-Romagna, Modena Municipality, Ferrara Municipality, Finale Emilia Municipality, Ravenna Municipality, Rimini Province, Faenza Municipality, Emilia-Romagna Housing Company of Reggio Emilia Province, ANBI, Independent Public Housing Institute Parma, Modena Chamber of Commerce, Emilia-Romagna Housing Company of Ravenna Province,- Acer Ravenna, Emilia-Romagna Housing Company of Modena Province, the Interregional Agency for the Po River, Emilia-Romagna Housing Company of Ferrara, Emilia-Romagna Housing Company (Acer) Ferrara, Bondeno Municipality, Emilia-Romagna Housing Company of Forli-Cesena Province, Alseno Municipality, Zibello Municipality, Forli-Cesena Province, Meldola Municipality, Second Grade Land Reclamation Authority Emilia-Romagna Canal C E.R. Pe, Occidental Romagna Land Reclamation Authority, Central Emilia Land Reclamation Authority, Forli Municipality,, Ferrara Province Authority, Rimini Province Housing Company, Piacenza Province Housing Company, Castel Bolognese Municipality, Ferrara Local Health Authority, Modena Local Health Authority, Management Authority for Western Emilia Parks and Biodiversity, Bologna University Hospital Authority Sant’Orsola-Malpighi Polyclinic, AESS). This is due to the nature of in-house company of ERVET Ltd.

In addition to the above, in fulfilment of legal obligations imposing administrative transparency (art. 1, comma 16, lett. b, and comma 32 L. 190/2012; art. 35 D. Lgs. n. 33/2012, as well as art. 29 D. Lgs. n. 50/2016), the applicant/contractor acknowledges and agrees that data and documents that the Law imposes to publish, are published and spread via the internet website www.ervet.it, section “Società Trasparente” (only in Italian language), if conditions apply.

Data retention period

Data retention period of 10 years starting from the final award for the procuring entity and from the closure of the contract performance. Moreover, data can be stored, also in aggregate form, for purposes of study and statistics, in accordance with art. 89 of EU Regulation and art. 110 bis of the Privacy Code.

Automated decision making process

There is no automated decision making process

Interested Party rights

For “interested party” it is meant any natural person whose data are transferred from the applicant to ERVET Ltd. Rights listed in art. 7 of the Privacy code and as per articles from 15 to 22 of the EU Regulation are recognized to the interested

party. In particular, the interested party has the right to obtain at any time, the confirmation if a data processing of his/her personal data is ongoing or not, as well as the access to his/her personal data in order to know the following information: purpose of the processing, processed data category, recipients or recipients' categories of those whom the data will be disclosed, data retention period and criteria used to establish this period. Moreover, the interested party can request correction and, when possible cancellation, or still, data processing limitation and, finally he/she can object to the data processing, based on legitimate grounds.

In general, data portability as per EU Regulation, Art.20 is not applicable. If, in case of exercise of the right to access and connected rights foreseen by the Privacy Code, art. 7 or by articles from 15 to 22 of the EU Regulation, the answer to the request is not received according to the timetable specified or it is not satisfactory, the interested party can assert his/her rights to the judicial authority complaining to the Data Protection Supervisor by proper complaint.

Data Controller

ERVET Emilia-Romagna Valorizzazione Economica Territorio SpA

Via G.B. Morgagni 6 – 40122 Bologna

Tel. +39 051 6450411 - Fax +39 051 6450390

With regard to the exercise of the rights referred to in art.7 of the Privacy Code and articles from 15 to 22 of the EU Regulation:

e-mail ervet@ervet.it - Pec: ervet@pec.it.

Applicant/interested party consent

Acquired information referred to above, when presenting this application to the selection process, and/or by signing the contract, the applicant/contractor expressly acknowledges and agrees to the personal data processing, as above defined.

The applicant undertakes to comply with the disclosure and agreement requirements, when necessary, towards the natural persons concerned, whose personal data are provided in the framework of the award procedure, with reference to their personal data processing by ERVET ltd for the purposes described above.